

# Terms and Conditions

To apply for a FREE bike, each applicant needs to have completed and met the conditions of entry below. Priority will be given to Clacton and Jaywick residents living in the listed wards, however we welcome and encourage applications from other areas within Clacton and Jaywick too.

## General

- Live within Clacton or Jaywick Sands (see list of priority wards)
- Be aged 12 or older (an authorised adult must complete an application form on behalf of anyone under the age of 16 years)
- Be able to cycle confidently, if not FREE cycle training will be required. A disclaimer form will need to be signed to certify that you feel confident on a bike.
- Have basic bike maintenance knowledge or a willingness to learn
- Agree to cycle regularly (weekly) or return the bike if not used
- Agree to GPS monitoring of the bike. The GPS will be used to gather journey and route information and can also be accessed in the event of loss or theft. This data will also be shared with partners for evaluation purposes.
- Agree to complete an initial and follow up surveys via email or over the phone
- Agree to regular in-person follow up sessions

## Draws

- Unsuccessful but eligible applications in draw 1 will automatically be entered into future draws.
- Ineligible applications will be notified and then removed

## Allocation

- One bicycle will be allocated for each successful individual application.
- A maximum of two bicycles will be allocated per household. This includes any previous Essex Pedal Power bike allocations.
- Successful applicants will be required to agree and sign a legal agreement.
- We cannot guarantee that every eligible applicant will receive a FREE bike.
- Towards the end of the draw process, bicycles may need to be allocated based on remaining sizes/types of bikes, but may not be matched for individual requirements

- ☐ I agree to T&C's
- ☐ I agree to be contacted by EPP with project information and updates

## Data Protection Act 2018

The information you provide is confidential and subject to the requirements of the Data Protection Act 2018. This personal data will be held and processed by Active Essex (Sport and Physical Activity Partnership), The Active Wellbeing Society Limited (registered no.7595), Essex Highways, and The University of Essex for the purpose(s) of providing and monitoring the effectiveness of Essex Pedal Power (EPP) and comply with any statutory duty in relation with public health placed on the local authorities, including service communication purposes, and transport monitoring. The personal details you provide may also be shared with third parties for the purposes of undertaking research, for the provision of appropriate services, as part of any statutory duties requiring such disclosure and to protect the public funds the Council collects and administers on the basis that they treat the information as confidential. Any data may be used to prevent fraud or the misuse of resources. For further information of our privacy notice, please visit: [www.essex.gov.uk/privacy-community](http://www.essex.gov.uk/privacy-community). You can also contact us if you have additional questions.

Please return this form to either Clacton Library, Station Road, Clacton-on-Sea CO15 1SF or Jaywick Resource Centre, Brooklands Gardens, Jaywick, Clacton-on-Sea, CO15 2JP.

Alternatively, you can apply online here:

[www.activeessex.org/essex-pedal-power](http://www.activeessex.org/essex-pedal-power)

For enquiries regarding the FREE Bike Giveaway or for any Essex Pedal Power cycling related enquiries please contact us:

Telephone: **03330 136 330**

Email: [essexpedalpower@activeessex.org](mailto:essexpedalpower@activeessex.org)

or visit our website for more details:

[www.activeessex.org/essex-pedal-power](http://www.activeessex.org/essex-pedal-power)

\*The following areas in Jaywick Sands and Clacton, will be given priority:

- |                |           |            |
|----------------|-----------|------------|
| • Bluehouse    | • Jaywick | • St James |
| • Coppins      | • Pier    | • St Johns |
| • West Clacton |           |            |




Essex  
pedal  
Power

Essex Pedal Power is a new and exciting community-based project being piloted in Clacton and Jaywick Sands, which allows eligible residents to apply for a FREE quality bike to get more active.

Essex Pedal Power is aimed at residents who don't regularly use or own a bike but want to cycle to open up new opportunities and improve their lifestyles.

See inside for details on how to apply for a **FREE bike.** ➡

Residents can apply online at [www.activeessex.org/essex-pedal-power](http://www.activeessex.org/essex-pedal-power)

# Application form

## 1. Do you qualify?

Essex Pedal Power has identified particular wards within Clacton and Jaywick, where the need for FREE bikes is greatest. We are prioritising residents living in these areas where we know income, employment opportunities and health are reduced.

### Applicant details:

First Name:

Surname:

Date of Birth:

Gender:

Address:

Postcode:

Telephone Number:

Email Address:

Height: ft/in or m/cm

This is an inclusive scheme with specially adapted bikes available for those with differing needs.

Would you require the bike to be adapted so that it can be used?

Yes ☐ No ☐

(if you're unsure of what adaptations you may need, please call **03330 136 330** to discuss)

## 2. What are your reasons for applying for a free bike? (Please tick all that apply)

- ☐ To keep active
- ☐ To get outside more
- ☐ So I can cycle to education/ work
- ☐ Trips to the shops
- ☐ Meeting friends and family
- ☐ Other (please specify below)
- ☐ To enable and encourage my family to cycle together
- ☐ Free form of transport
- ☐ To join clubs and groups
- ☐ Help improve the environment

## 3. How active are you? (please tick one answer)

- ☐ Active (more than 150 minutes exercise per week)
- ☐ Fairly Active (30 minutes – 150 minutes exercise per week)
- ☐ Inactive (less than 30 minutes exercise per week)

## 4. Do you agree to use the bike regularly (at least once a week)?

You will need to use the bike on a regular basis (at least once a week) or return it to Essex Pedal Power. (Please tick as appropriate)

- ☐ Yes, I agree to use the bike regularly (at least once a week)

## 5. Do you require cycle training?

You will be required to sign a disclaimer form before the bike can be issued, to certify that you feel confident cycling on the road. If you are able to cycle safely and responsibly, can stop and start with ease, spot hazards, have knowledge of road signs and markings, and feel comfortable sharing and riding on a road with other users, then you may not require further training. If you do not feel you are able to do the above, or would like a little more confidence, then we can provide FREE training.

- ☐ Yes, I require cycle training

## 6. Do you have basic bike maintenance knowledge?

Basic bike maintenance includes knowing how to inflate tyres to the correct pressure, fixing a puncture, adjusting brake and gear cables, and repairing a broken chain.

- ☐ Yes
- ☐ No, but I have access to someone who can help me maintain the bike
- ☐ No, I would like additional support/training

## 7. Please complete this section in order to submit your application: (Please tick as appropriate)

- ☐ I've completed my name, address, date of birth, height and contact details
- ☐ I agree to use my bike at least once a week, otherwise I will return it
- ☐ I confirm I can cycle confidently on the road
- ☐ I will require cycle training
- ☐ I confirm I have basic bike maintenance knowledge or have access to someone that does
- ☐ I confirm that I am happy for my bike to be GPS tracked
- ☐ I agree to complete the necessary surveys

Incomplete applications may delay your application process. If you need any help with this form or with anything related to applying for a FREE bike, please call 03330 136 330.

### WE CANNOT GUARANTEE THAT EVERY ELIGIBLE APPLICANT WILL RECEIVE A FREE BIKE.

The application process will close when all the bikes have been allocated. If your application is successful you will be contacted by a member of the Essex Pedal Power team. Unfortunately, we will be unable to contact anyone whose application is unsuccessful.

Signed:

Date: