

SAFEGUARDING IN 6 DEALING WITH A CONCERN



THE IMPORTANCE OF DEALING WITH A CONCERN

- Clubs have a duty of care to act on safeguarding concerns & protect participants, staff & volunteers
- Addressing concerns creates an environment of trust, respect & safety & encourages others to speak up if they see or experience something wrong
- Proper handling of concerns can stop a situation from escalating & help individuals get the support they need

RECOGNISE

- Recognise signs: Be alert to signs of abuse, neglect or unusual behaviour
- Your safeguarding policy should contain types of abuse & signs to look out for
- Training empowers staff to be confident in their ability to identify concerns

RESPOND

- Once a concern has been recognised, you must respond
- Your safeguarding policy should support you in identifying the correct
- Your safeguarding lead will be able to assist with this

RECORD

- Incident report forms should be completed
- Record the information accurately, using the individual's own words where possible
- Ensure info is specific & detailed

REPORT

- If anyone is at immediate risk of harm, the Police should be contacted using 999
- All safeguarding concerns must be reported promptly to your Club Welfare Officer/Safeguarding Lead

HOW TO DEAL WITH A CONCERN

- Listen & reassure: If someone discloses a concern, listen carefully, stay calm & avoid judgment
- Do not promise confidentiality: Let them know you may need to share the information with appropriate people
- Follow club procedures: Adhere to the club's safeguarding policy & reporting procedures
- Contact external authorities if needed: If there is immediate danger, contact Police or Social Services directly
- Share information only with relevant individuals in managing the concern
- Offer Support: Ensure the individual feels safe & supported throughout the process
- Reflect & Review: After the incident, review procedures to improve safeguarding practices if needed

FOR FURTHER INFORMATION & SUPPORT ON HOW WAYNE & MARIANNE, THE ACTIVE ESSEX SPORT WELFARE LEADS, CAN SUPPORT YOUR CLUB OR ORGANISATION, PLEASE CLICK [HERE](#)

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