



Reporting a Concern

Children policy

23rd July 2026

SAFEGUARDING

Your initial response



Stay calm.



If a young person is present, reassure them they are not to blame.



Keep questions to a minimum.



Don't promise to keep confidentiality or promise a possible outcome.

All cases must be dealt with promptly, in a sensitive and confidential manner.

If you are in doubt about anything, remember you can always reach out to the following key contacts for guidance.

24-hour NSPCC helpline to report immediate risk
0808 800 5000

Essex County Council Children's Social Care
0345 603 7627

Southend Council Children's Social Care
01702 215 007

Thurrock Multi Agency Safeguarding Hub
01375 652 802

Essex LADO
03330 139 797
lado@essex.gov.uk

Childline
0800 111

Southend LADO
01702 534 539
lado@southend.gov.uk

Stop it Now!
0800 1000 900

Thurrock LADO
lado@thurrock.gov.uk

Supportline
01708 765200

Follow the reporting process

Complete the reporting form here



You have a concern for a child or young person. This may have arisen through something you've seen, been told or heard.

Is the child or young person in immediate danger, or are they in need of medical attention?

YES

Call Emergency Services (999) Police and/or Ambulance.

THEN

Complete the reporting form.

The Designated Safeguarding Lead will now be notified and take any necessary action.

I'M NOT SURE

Contact 101 to speak to Police or Ambulance Services. Complete the reporting form with the person reporting.

The Designated Safeguarding Lead will now be notified and take any necessary action.

NO

Complete the reporting form with the person reporting.

The Designated Safeguarding Lead will now be notified and take any necessary action.

It is important to remember that the welfare of the child is paramount, however it is not up to you if a child has been abused, your role is to report concerns appropriately.